

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**January 9, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Peter F. Braun	Reeve
	Lisa Wardley	Deputy Reeve
	Jacque Bateman	Councillor
	Cameron Cardinal	Councillor (arrived at 10:01 a.m.)
	David Driedger	Councillor
	Eric Jorgensen	Councillor (arrived at 10:05 a.m.)
	Josh Knelsen	Councillor
	Anthony Peters	Councillor
	Ernest Peters	Councillor
	Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Byron Peters	Deputy CAO
	David Fehr	Director of Operations
	Doug Munn	Director of Community Services
	Fred Wiebe	Director of Utilities
	Karen Huff	Director of Finance
	Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
	Don Roberts	Zama Site Manager
	Grant Smith	Agriculture Fieldman

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on January 9, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: **1. a) Call to Order**

Reeve Braun called the meeting to order at 10:00 a.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 18-01-001 **MOVED** by Councillor Sarapuk

That the agenda be approved with the following additions:
17. b) In-Camera – Agricultural Societies

CARRIED

Councillor Cardinal arrived at 10:01 a.m.

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the December 12, 2017 Regular Council Meeting

MOTION 18-01-002

MOVED by Councillor Knelsen

That the minutes of the December 12, 2017 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. b) Business Arising out of the Minutes

MOTION 18-01-003

MOVED by Deputy Reeve Wardley

That Council move in-camera at 10:03 a.m. to discuss Motion 17-12-914 regarding the Bistcho Lake leases. *(FOIP, Div. 2, Part 1, s. 16)*

CARRIED

Councillor E. Peters declared himself in conflict and left the room.

Councillor Jorgensen arrived at 10:05 a.m.

MOTION 18-01-004

MOVED by Councillor Knelsen

That Council move out of camera at 10:07 a.m.

CARRIED

MOTION 18-01-005
Requires 2/3

MOVED by Councillor Bateman

That Motion 17-12-914 be reconsidered.

CARRIED

MOTION 18-01-006

MOVED by Councillor Sarapuk

That Motion 17-12-914 be RESCINDED.

CARRIED

Councillor E. Peters rejoined the meeting.

**COUNCIL COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

MOTION 18-01-007

MOVED by Councillor E. Peters

That the Council committee reports be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. b) Tompkins Crossing Committee Meeting Minutes

MOTION 18-01-008

MOVED by Councillor Bateman

That the Tompkins Crossing Committee unapproved minutes of December 18, 2017 and January 4, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. c) Finance Committee Meeting Minutes

MOTION 18-01-009

MOVED by Deputy Reeve Wardley

That the unapproved Finance Committee meeting minutes of December 13, 2017 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. d) Community Services Committee Meeting Minutes

MOTION 18-01-010

MOVED by Councillor Knelsen

That the minutes of the October 24, 2017 Community Services Committee Meeting be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

**5. e) La Crete Community Streetscape Implementation
Committee Meeting Minutes**

MOTION 18-01-011

MOVED by Councillor Driedger

That the La Crete Community Streetscape Implementation Committee unapproved minutes of December 6, 2017 be received for information.

CARRIED

DELEGATIONS:

**4. a) Alberta Health Services – Air Ambulance Air Medical
Crew Contract**

Rob Barone, Associate Executive Director, EMS North Zone, and Steve Sutton, Manager, Provincial Air Ambulance Program, provided an update to Council via teleconference regarding the air ambulance air medical crew contract.

MOTION 18-01-012

MOVED by Councillor Jorgensen

That the Alberta Health Services – Air Ambulance Air Medical Crew Contract RFP update be received for information.

CARRIED

GENERAL REPORTS:

6. a) CAO Report

MOTION 18-01-013

MOVED by Deputy Reeve Wardley

That administration follow-up with Telus regarding the implementation of the municipal rural addressing program.

CARRIED

MOTION 18-01-014

MOVED by Deputy Reeve Wardley

That the CAO report for December 2017 be received for information.

CARRIED

Reeve Braun recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:20 a.m.

TENDERS:

7. a) None

ADMINISTRATION:

9. a) Bylaw 1087-18 Subdivision & Development Appeal Board

MOTION 18-01-015

MOVED by Deputy Reeve Wardley

That first reading be given to Bylaw 1087-18 being the Subdivision and Development Appeal Board for Mackenzie County.

CARRIED

MOTION 18-01-016

MOVED by Councillor Sarapuk

That second reading be given to Bylaw 1087-18 being the Subdivision and Development Appeal Board for Mackenzie County.

CARRIED

MOTION 18-01-017

Requires Unanimous

MOVED by Councillor Sarapuk

That consideration be given to go to third reading of Bylaw 1087-18 being the Subdivision and Development Appeal Board for Mackenzie County at this meeting.

DEFEATED

MOTION 18-01-018

Requires 2/3

MOVED by Deputy Reeve Wardley

That the three appellants of the hearing held for 01-SDAB-17 be refunded their appeal fees in the amount of \$250.00 each.

CARRIED

ADMINISTRATION:

9. b) Meeting with Minister of Agriculture & Forestry – Natural Gas Situation

MOTION 18-01-019

MOVED by Councillor Jorgensen

That the meeting with the Minister of Agriculture and Forestry regarding the natural gas situation be received for information.

CARRIED

Reeve Braun recessed the meeting at 12:15 p.m. and reconvened the meeting at 1:07 p.m.

PUBLIC HEARINGS:

8. a) Bylaw 1086-17 Land Use Bylaw Revision to Add Dwelling – Emergency Services as a definition and as a Discretionary Use to the Airport “AP” District

Reeve Braun called the public hearing for Bylaw 1086-17 to order at 1:07 p.m.

Reeve Braun asked if the public hearing for proposed Bylaw 1086-17 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Braun asked the Development Authority to outline the proposed land use bylaw amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on November 29, 2017.

Reeve Braun asked if Council has any questions of the proposed Land Use Bylaw amendment. The following questions were asked:

- Were any other views presented at the Municipal Planning Commission? Everyone in attendance was in agreement.
- What happens with the cistern/field septic tank when the mobile home is no longer required? It would be a holding tank and it would simply be capped. The details regarding the sewer system would be addressed in the lease agreement.
- Are they able to sublease? Would have to double check the lease agreement.

Reeve Braun asked if any submissions were received in regards to proposed Bylaw 1086-17. No submissions were received.

Reeve Braun asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1086-17. No one spoke to the proposed bylaw.

Reeve Braun closed the public hearing for Bylaw 1086-17 at 1:12 p.m.

MOTION 18-01-020

MOVED by Deputy Reeve Wardley

That second reading be given to Bylaw 1086-17 being a Land Use Bylaw Revision to add the definition of Dwelling – Emergency Services to the Land Use Bylaw and that Dwelling – Emergency Services be added as a discretionary use in the Airport “AP” district.

CARRIED

MOTION 18-01-021

MOVED by Councillor Knelsen

That third reading be given to Bylaw 1086-17 being a Land Use Bylaw Revision to add the definition of Dwelling – Emergency Services to the Land Use Bylaw and that Dwelling – Emergency Services be added as a discretionary use in the Airport “AP” district.

CARRIED

ADMINISTRATION:

9. c) Alberta Association of Municipal Districts & Counties (AAMDC) Member Visit

MOTION 18-01-022

MOVED by Councillor Jorgensen

That administration notify the AAMDC of Council’s preference for the member visit.

CARRIED

ADMINISTRATION:

9. d) Tri-Council Meeting

MOTION 18-01-023

MOVED by Councillor Driedger

That the following agenda items be added to the Tri-Council meeting agenda for February 7, 2018:

- Diseased Bison
- Charity Golf Tournament
- Natural Gas Situation
- Seniors Lodge Update

CARRIED

ADMINISTRATION:

9. e) Provincial Capital Projects Request

MOTION 18-01-024

MOVED by Deputy Reeve Wardley

That MLA Debbie Jabbour be notified of the following provincial capital projects as requested:

- Increased Natural Gas & Electricity Supply
- Bridge across the Peace River at the Tompkins Crossing
- High Load Corridor – Highway 88
- Rural Water Lines
- Highway 697 Widening (La Crete to Highway 88 Intersection)
- Zama Road
- Rail Service (Fort McMurray to Alaska)
- Rail Service Upgrade (High Level to Grimshaw)
- Hospital (La Crete)
- Economic Protection Plan from Species at Risk

CARRIED

MOTION 18-01-025

MOVED by Deputy Reeve Wardley

That administration forward the required information to Alberta Transportation regarding the request to include the Zama Access Road on the provincial priority list in order to apply for federal funding.

CARRIED

Reeve Braun recessed the meeting at 1:56 p.m. and reconvened the meeting at 2:09 p.m.

COMMUNITY SERVICES:

11. a) La Crete Recreation Board – 2017 Capital Projects Request

MOTION 18-01-026
Requires 2/3

MOVED by Councillor Bateman

That the budget be amended to transfer \$2,100 from the Curling Rink Lights Project (#6-71-38) to the Natural Gas, Hot water Tank, 4 New Baseboards Project (#6-71-36) as requested by the La Crete Recreation Board.

CARRIED

COMMUNITY SERVICES:

11. b) 2017 Campground Caretakers Bonus

MOTION 18-01-027

MOVED by Councillor Driedger

Requires 2/3

That the 2017 Campground Caretaker bonus be approved as recommended.

CARRIED

ADMINISTRATION:

9. f) Caribou Update

MOTION 18-01-028

MOVED by Councillor E. Peters

That the caribou update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

10. a) None

FINANCE:

**12. a) Rescind Policy FIN002 Accounts Receivable
Collection and Amend Policy FIN011 Utility
Collection**

MOTION 18-01-029

MOVED by Councillor A. Peters

That Policy FIN002 Accounts Receivable Collection be rescinded.

CARRIED

MOTION 18-01-030

MOVED by Councillor E. Peters

That Policy FIN011 Accounts Receivable/Utility Collection be approved as presented.

CARRIED

FINANCE:

12. b) 2018 Operating and Capital Budgets

MOTION 18-01-031
Requires 2/3

MOVED by Deputy Reeve Wardley

That administration bring back a list of capital projects that require immediate action to the next council meeting.

CARRIED

MOTION 18-01-032
Requires 2/3

MOVED by Councillor E. Peters

That a Budget Council meeting be scheduled for February 12, 2018 at 10:00 a.m. in the Fort Vermilion Council Chambers.

CARRIED

FINANCE:

12. c) Town of High Level – 2018 Capital Projects Request

MOTION 18-01-033
Requires 2/3

MOVED by Deputy Reeve Wardley

That the Town of High Level airport and community services capital project requests for 2018 be approved.

CARRIED

MOTION 18-01-034
Requires 2/3

MOVED by Councillor Knelsen

That the Town of High Level fire capital project request for 2018 be TABLED to the next council meeting.

CARRIED

FINANCE:

12. d) 2016 Insurance Coverage for Not for Profit Organizations– Unpaid Invoices

MOTION 18-01-035
Requires 2/3

MOVED by Deputy Reeve Wardley

That Insurance Coverage for the Northeast Community Adult Learning Society be cancelled as they have ceased operations and that the unpaid November 1, 2016 – November 1, 2017 and the November 1, 2017 - December 14, 2017 insurance invoices be written off in the amount of \$470.71.

CARRIED

FINANCE:

12. e) Finance Committee – Terms of Reference

MOTION 18-01-036

MOVED by Councillor A. Peters

That the Finance Committee Terms of Reference be approved as presented.

CARRIED

OPERATIONS:

13. a) None

IN-CAMERA SESSION:

17. In-Camera

Reeve Braun recessed the meeting at 3:05 p.m. and reconvened the meeting at 3:12 p.m.

MOTION 18-01-037

MOVED by Councillor Cardinal

That Council move in-camera at 3:12 p.m. to discuss the 2016 Tax Recovery Property. (*FOIP, Div. 2, Part 1, s. 17*)

CARRIED

The following individuals were present during the in-camera discussion (*MGA Section 602.08(1)(6)*):

- All Councillors Present
- Len Racher, Chief Administrative Officer
- Karen Huff, Director of Finance
- Carol Gabriel, Director of Legislative & Support Services
- Veronica Batt, previous property owner of the tax recovery property (left the meeting at 3:25 p.m.)

MOTION 18-01-038

MOVED by Councillor Jorgensen

That Council move out of camera at 3:35 p.m.

CARRIED

IN-CAMERA SESSION:

17. a) 2016 Tax Recovery Property (Delegation – 3:00 p.m.)

MOTION 18-01-039

MOVED by Councillor Cardinal

That administration be authorized to enter into a sale agreement with Veronica Batt for the tax recovery property as discussed.

CARRIED

Reeve Braun recessed the meeting at 3:37 p.m. and reconvened the meeting at 3:47 p.m.

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1088-18 Land Use Bylaw Amendment to Rezone Plan 872 2339, Block 17, Lot 3 and Part of Plan 872 2339, Block 17, Lot 2 from La Crete Heavy Industrial “LC-HI” to La Crete Highway Commercial “LC-HC” (La Crete)

Councillor A. Peters declared himself in conflict and left the

room.

MOTION 18-01-040

MOVED by Councillor Knelsen

That first reading be given to Bylaw 1088-18 being a Land Use Bylaw Amendment to rezone Plan 872 2339, Block 17, Lot 3 and Part of Plan 872 2339, Block 17, Lot 2 from La Crete Heavy Industrial "LC-HI" to La Crete Highway Commercial "LC-HC" to accommodate the use of automotive sales and rental, subject to public hearing input.

CARRIED

Councillor A. Peters rejoined the meeting.

UTILITIES:

15. a) None

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 18-01-041

MOVED by Councillor Sarapuk

That CN be invited to attend a future Tri-Council meeting to discuss services and needs of the north.

CARRIED

MOTION 18-01-042

MOVED by Councillor Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

MOTION 18-01-043

MOVED by Councillor Bateman

That Council move in-camera at 3:54 p.m. to discuss agricultural societies. *(FOIP, Div. 2, Part 1, s. 16)*

CARRIED

All Councillors and administration were present during the in-camera discussion. *(MGA Section 602.08(1)(6))*

MOTION 18-01-044

MOVED by Councillor Knelsen

That Council move out of camera at 4:01 p.m.

CARRIED

IN-CAMERA SESSION: 17. b) Agricultural Societies

MOTION 18-01-045 MOVED by Councillor Bateman

That the agricultural societies discussion be received for information.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Date

Committee of the Whole Meeting
Tuesday January 23, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Wednesday, January 24, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 18-01-046 MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 4:01 p.m.

CARRIED

These minutes were approved by Council on January 24, 2018.

(original signed)

Peter F. Braun
Reeve

(original signed)

Len Racher
Chief Administrative Officer

